



# *Woodforest Civic Association, Inc.*

314 Freeport St. Houston, TX 77015

Office: 713-453-1503

Fax: 713-450-2920

Hours: Mon-Fri 8:00 am to 5:00 pm    Email: [woodforest@comcast.net](mailto:woodforest@comcast.net)

## **MESSAGE FROM THE BOARD OF DIRECTORS**

Dear Homeowner,

Congratulations on your new home and welcome to Woodforest. Since you have purchased a home in a Deed Restricted Community, you are aware of the importance of your Civic Association's duties in not only collecting your yearly assessment, but also enforcing the deed restrictions. Your title company gave you a copy of the Covenants, Conditions and Restrictions at the closing on your home. However, should you need another copy, come by, or email the office and we will be happy to provide you with another copy. These Covenants, Conditions and Restrictions are also available on our website at [www.woodforestcivicassociation.com](http://www.woodforestcivicassociation.com).

Your assessments, or "maintenance fees", pay for street lighting, trash/garbage collection, landscape maintenance of the common areas, deed restriction enforcement, office management, security patrol, accounting services, legal expenses, and any other purposes which the association considers necessary and beneficial to the entire Woodforest community to keep the property neat and presentable to help maintain property values. The yearly assessment is due no later than of January 31<sup>st</sup> each year and is considered late on the first of February, at which time a late fee will be assessed to your account.

You have a Board of Directors consisting of eleven (11) elected members. The Annual meeting is the second Tuesday in November each year, and you will be notified in the Woodforest newsletter as to the exact date, time and place. We encourage you to become an active member of the community by attending the regular monthly meetings that are held the second Tuesday of each month at 6:30 pm at the Civic Association office.

Should you desire to make any changes to your home (paint, add a patio cover, build a fence, etc.) you must have approval from the Architectural Control Committee. You may get an application at the office, by email, or on our website.

Should you have any questions or require additional information, do not hesitate to call or email the office. Again, Welcome!

Sincerely,

*Board of Directors*

Woodforest Civic Association, Inc.